

GIBRALTAR MARITIME ADMINISTRATION
(Ministry of Maritime Affairs)



Watergate House
2/8 Casemates Square
Gibraltar

Tel (+350) 46862 / 47771 / 50424
Fax (+350) 47770
e-mail: maritadmin@gibtelecom.net
shipregistry@gibtelecom.net
marinesurveyor@gibtelecom.net

Shipping Guidance Notice – 012

To: Ship Owners, Operators, Masters, Officers and Classification Societies

INCIDENT REPORT FORM

The Gibraltar Maritime Administration requires Masters and Owners to report accidents and dangerous occurrences.

In this regard, with immediate effect, a completed Incident Report Form is required for accidents leading to death or significant injury, or to loss or abandonment of the vessel or to her suffering material damage; any stranding, collision, fire, explosion or major breakdown; any incident causing harm to any person or the environment; and any incident which might have led to injury or which hazarded the ship.

One form should be completed for each incident.

Completed forms should be returned to: Gibraltar Maritime Administration
Fax: 00350 47770
E-mail: marinesurveyor@gibtelecom.net

Completing and signing this form does not constitute an admission of liability of any kind, either by the person making the report or any other person.

A copy of the Incident Report Form is attached to this Shipping Information Note. Further copies can be downloaded from www.gibmaritime.com / accident reports

GIBRALTAR MARITIME ADMINISTRATION
(Ministry of Maritime Affairs)



Incident Report Form

- The Gibraltar Maritime Administration requires Masters and Owners to report accidents and dangerous occurrences. In this regard, a completed Incident Report Form is required for accidents leading to death or significant injury, or to loss or abandonment of the vessel or to her suffering material damage; any stranding, collision, fire, explosion or major breakdown; any incident causing harm to any person or the environment; and any incident which might have led to injury or which hazarded the ship.
- One form should be completed for each incident.
- Please return the completed form to:
Gibraltar Maritime Administration
Fax: 00350 47770
E-mail: marinesurveyor@gibtelecom.net
- Completing and signing this form does not constitute an admission of liability of any kind, either by the person making the report or any other person.

Section A

Date of Incident	<input type="text"/>	Time of Incident	<input type="text"/>
Name of Vessel	<input type="text"/>		
IMO Number	<input type="text"/>		
Name, address & Tel No. of owner / manager	Name and port of registry of any other vessel involved		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		

Section B

Date and time of departure from last port Voyage from and to:

Location of incident in Lat/ / Long or name of port Weather and visibility at time of incident

Responsibility: was incident Caused by persons on another Vessel, or shoreside persons, or persons **not** sailing on the vessel? Yes No

Type of injury (please tick appropriate boxes)
 Fatal injury Non-fatal injury
 Vessel lost / abandoned Vessel damaged

Section C – details of person(s) killed or injured

Place of incident (eg engine room, galley)

How many person(s) suffered an accident which resulted in death or injuries preventing the Performance of the normal full range of duties for 3 days or more after the day of the incident?

Please complete the questions in the table for each person.

Position (eg rank; rating; passenger)	Age	Injured part of body	kind of injury	Hr's worked beforehand	Hr's worked afterwards	On duty Y / N

Section D

Please give a brief description of the sequence of events leading to the incident.

if necessary continue on a separate sheet

Section E

1. Please state how you think the accident happened.

2. Has any action been recommended by you as a result and if so, what?

3. Has any action been taken and if so, what?

if necessary continue on a separate sheet

